

North Brandywine Swim League Inc

Swimmingly Information

*****Important: For best results, please update your Swimmingly App to the newest version: 11.0.2**

For Help and Support: <https://support.swimmingly.app>

Swimmingly Academy: <https://academy.swimmingly.app/>

- Please click on the link above to view helpful tutorial videos on all aspects of Swimmingly - League Admin, Club Admin, Parents, Timers, Scorekeepers, Starters, Officials, etc.

Live Training Webinars: <https://support.swimmingly.app/live-training-webinars>

How do you access the QR-Code for our meet?

Access your QR-Code before the meet, during the huddle, or during your swim meet on your Scorekeeper's iPad

Given That

I am at the swim meet and need to synchronize devices (swim meet huddle)

I Want To

Access the Meet QR-Code

Solution

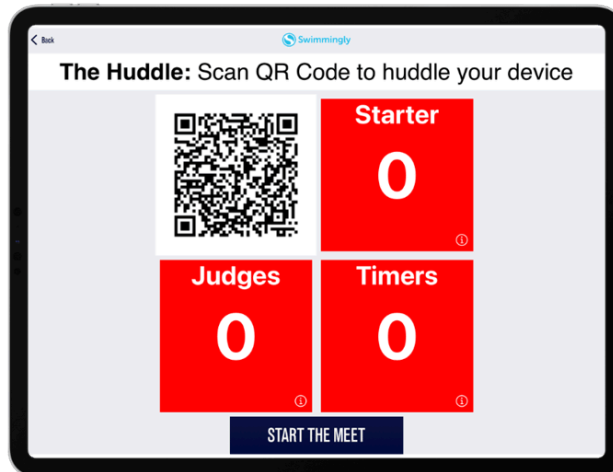
Access the QR-Code on your Scorekeeper's iPad during the huddle or once the swim meet is in progress

The **Meet QR-Code** will be scanned by any Starter, Timer, or Stroke & Turn Judge that needs to synchronize to the swim meet. This QR-Code is consistently changing so only the volunteers you want to huddle in the swim meet are able to do so.

Please make sure all volunteers have updated their **Swimmingly App to Version 11.0.2!**

Locating the Meet QR-Code *during the swim meet huddle:*

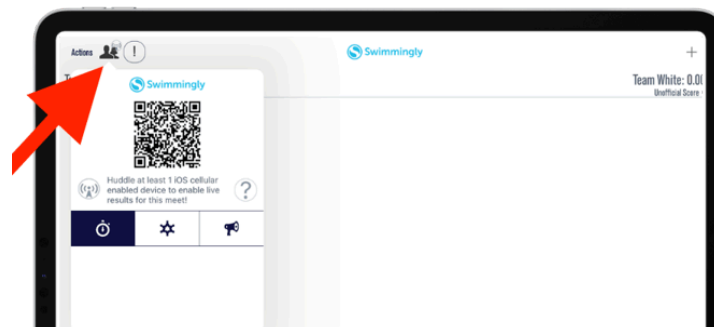
- On the Scorekeeper, the QR-Code is located on the **huddle screen** during the huddle.
 - This is helpful as your Scorekeeper can physically share the screen with the Starter, Timers, and Judges attempting to huddle their devices:



Locating the Meet QR-Code *once the swim meet has begun:*

- On the Scorekeeper, the Meet QR-Code is located on the **device viewer** during the swim meet.
- Tap on the **device viewer**
- This is helpful as your Scorekeeper can share the QR-Code with new Timers without having to restart the Scorekeeper

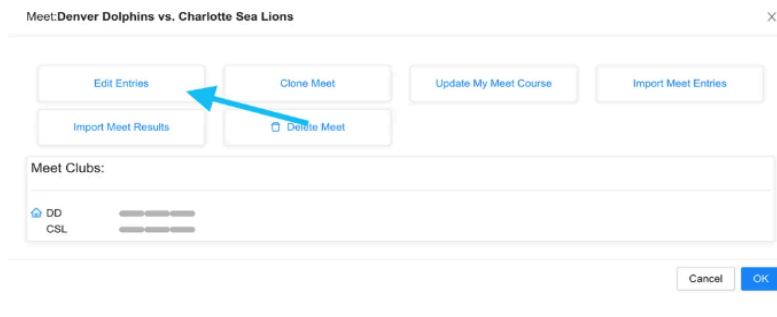
This is helpful if your club has 1st and 2nd half timers. The Scorekeeper can **share the QR-Code with 2nd half timers without having to quit the app or delay the swim meet.**



Merging Heat Sheets:

Step 1: Navigate to the swim meet you want to merge the heat sheet for

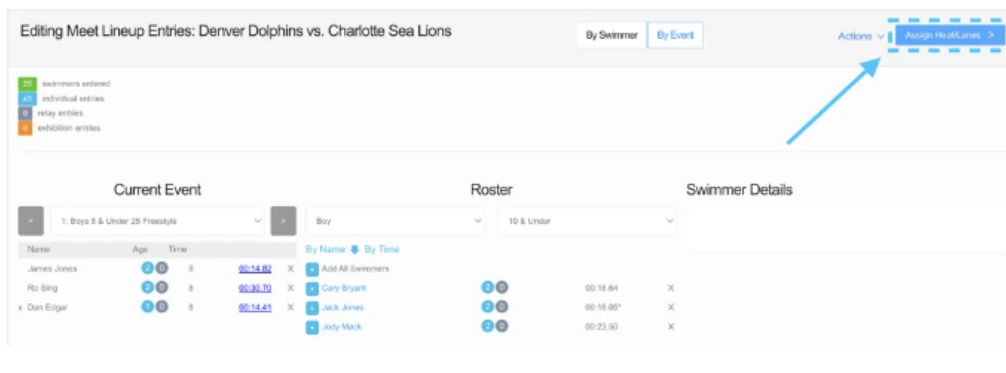
- [Login to the Clubhouse](#)
- Click on the **Meet Schedule** tab
- Click on the Meet you would like to **"Merge Heat Sheet"**



- Click **Edit Entries**

Step 2: Confirm that your swim team is "Heat Sheet Ready"

- "Heading to Meet Lineup" modal will pop up > Click **"OK"**
- Click **"Assign Heat/Lanes"**



- "By Clicking 'OK' Below" modal will pop up > Click **"OK"**
- Select how you plan to setup your meet in the "Heat & Lane Assignment" modal
- Check the box **"My club is heat sheet ready"** and then **"Save Status"**

Club	Meet Created	Line Up Started	Line Up Set	Heat Sheet	Ready
DD					✗
CSL					✗

Sort Heats: Fastest to Slowest

Number of Lanes: 6 Lane

Lane Assignments: By Time

One sided heatsheet
Only check this if you want to hide swimmers from view on opposing team(s)

My club is heat sheet ready

Cancel Save Status

Step 3: Merge the Heat Sheet

- Once **both/all** teams are **"Heat Sheet Ready"**, navigate back to the **"Assign Heat & Lane Assignment"** modal
- Click **"Merge Heat Sheet"**

Your Heat Sheet is now merged for the swim meet! Parents can now view the Heat Sheet in both their **Swimmingly® Clubhouse** account, as well as **SwimminglyFan!**

For heat and lane assignments, double check your info below. Once all clubs are "heat sheet ready", you can merge the heat sheet! You can save and go back to revise your lineup anytime before the heat sheet is created.

Club	Meet Created	Line Up Started	Line Up Set	Heat Sheet	Ready
DD					✓
CSL					✓

Sort Heats: Fastest to Slowest

Number of Lanes: 6 Lane

Lane Assignments: By Time

One sided heatsheet
Only check this if you want to hide swimmers from view on opposing team(s)

My club is heat sheet ready



Cancel Merge Heat Sheet

*****Please note:** The Heat Sheet will automatically "condense" swimmers into any available lane if there are no more swimmers from a team in their "Fixed" lane assignment.

To turn auto-condensing **OFF**, simply check off the box below prior to merging the Heat Sheet.

Turning off-auto condensing is typically used to keep lanes empty on the heat sheet, but they will get filled at the meet by swimmers not included on the heat sheet.

*****Make sure the "Turn off auto condense box is checked." We do not want the heat sheets to automatically condense.**

Club	Meet Created	Line Up Started	Line Up Set	Heat Sheet	Ready
DD					✓
CSL					✓

Sort Heats:

Number of Lanes:

Lane Assignments:

DD	1	2	3	4	5	6
CSL	1	2	3	4	5	6

Turn off auto-condense heat sheet

Only check this if you want unused lanes in a heat

One sided heatsheet

Only check this if you want to hide swimmers from view on opposing team(s)

My club is heat sheet ready